



PROPOSAL REVIEW PROCEDURES

The Curatorial Department reviews exhibition proposals intermittently throughout the year. Although we do review all proposals submitted, opportunities for inclusion in the exhibition program are very limited, and we cannot respond to every submission received.

Our exhibition schedule is planned approximately three to five years in advance and is carefully balanced to present our viewers with a varied artistic program. Therefore, we are rarely able to accommodate unsolicited submissions for exhibitions. The following guidelines are intended to help expedite the review of submissions by ensuring that each proposal is as complete as possible.

Please note that we cannot make studio visits or see artwork in person during the initial phase of the review. If there is interest in your exhibition proposal we will contact you about any further steps.

1. Include a cover letter introducing yourself and include a brief description of your project.
2. Include a current resume listing solo and group exhibitions, education, teaching or professional experience, commissions, awards, publications, and bibliography.
3. You may submit photographs, JPGs/URL where we can view the work online or send a thumb drive. The image size should be no smaller than 5 x 7 inches and 300 dpi. Please make sure titles and dates are clearly indicated in the file name and that you submit a separate printed list that includes the title, date, medium and dimensions for each work. **We do not accept actual works of art for review.**

4. Send your material to: Exhibitions Coordinator
Curatorial Department
Nevada Museum of Art
160 West Liberty Street
Reno, NV 89501

Or email materials to: Curatorial@nevadaart.org

Any submitted materials will not be returned. Do not send original artworks.